

[DATE]

[FIRST NAME] [LAST NAME]

[ADDRESS]

[CITY] [STATE] [ZIP]

2024-25 GRANT PROGRAM FOR DEPENDENTS OF CORRECTIONAL OFFICERS NOTICE OF PARTIAL-YEAR ELIGIBILITY

Based on the date your complete application was received at the Illinois Student Assistance Commission (ISAC), we have determined that you are eligible for the 2024-25 Grant Program for Dependents of Correctional Officers only for the terms listed below.

COLLEGE NAME: [NAME OF COLLEGE]
ELIGIBLE TERMS: Spring-Summer
ELIGIBILITY UNITS USED:0 THROUGH:Summer 2025

Important Information

- You are only eligible for the terms listed above. If summer is not listed and you plan to attend the summer term you must contact ISAC before June 15, 2025. Refer to the reverse side of this letter for an explanation of eligibility unit usage for this program.
- The grant shall not exceed the cost of tuition and mandatory fees while you are attending a public college during the 2024-25 academic year. If you are attending a private college, you will receive a grant sufficient to pay the costs of tuition and mandatory fees that do not exceed the maximum tuition and mandatory fees in the most expensive comparable program of study at an Illinois public college.
- Payment of this grant and the dollar amount of the award are contingent upon funding through the state budget process. As a result, it is possible that funding may not be available for all terms. Current information about the status of this program is available on our website.
- To ensure you are also considered for other forms of financial aid, we remind you to complete and submit the Free Application for Federal Student Aid (FAFSA®) if you have not already done so.
- The college also has deadlines for requesting payment on a student's behalf. Failure to present the eligibility letter to your college and/or to notify ISAC of a college choice change, as required, may result in the loss of benefits.
- Changes to the terms you will attend; your address; or college choice (include the term(s) affected) during the 2024-25 academic year, must be submitted in writing to ISAC's Deerfield address listed below. ISAC will notify you via mail that your request for a change in college choice has been processed.
- You must reapply each academic year. The 2025-26 application will be available in early spring/late summer 2025 on the ISAC website.

If you wish to appeal this decision, you may submit a written appeal, with required documentation, to ISAC within 60 days of the date of this letter. Refer to the enclosed *ISAC Appeal Procedures*.

ISAC administers other scholarship and grant programs that can provide financial assistance to help you pay for college. To learn more about the financial aid process and available programs, visit our website at isac.org. You may also communicate directly with an ISAC Student Engagement Representative via telephone at 800.899.ISAC (4722) or e-mail us at isac.studentservices@illinois.gov.

Program Operations
Program Services and Compliance Division
Enclosure: ISAC Appeal Procedures

ELIGIBILITY UNITS FOR GRANT PROGRAM FOR DEPENDENTS OF CORRECTIONAL OFFICERS

Qualified students may receive Grant Program for Dependents of Correctional Officers benefits for the equivalent of four academic years of full-time enrollment, which is measured in eligibility units. Recipients may accumulate up to 48 eligibility units.*

The amount of eligibility a recipient has used is determined by converting credit hours to eligibility units, as indicated below:

Number of Hours	Semester Term	Quarter Term
12 or more hours	6 units	4 units
6 - 11.99 hours	3 units	2 units

Eligibility units are based on the enrolled hours for a particular term, not the dollar amount of the benefits paid.

Once payment processing ends for an academic year, adjustments to the number of eligibility units that have been assessed will not be made for individuals who originally had their expenses (e.g., tuition and fees) covered using those benefits (i.e., the applicant cannot choose to "pay back" the dollar amount of benefits used in order to reinstate eligibility units).

* Full program benefits may be extended for one additional term if the recipient has accumulated fewer than 48 eligibility units but does not have enough units remaining for the number of hours in which he or she is enrolled for that term.