



ISAC's Monetary Award Program (MAP)

Eligibility User Guide



August 2024

Introduction to MAP Processing

The Monetary Award Program (MAP) is administered by schools using the MAP system, which is available through ISAC's Gift Assistance Programs (GAP) Access portal at <https://isacportal.isac.org>. MAP information is accessed by selecting the MAP tab near the top of the screen once the school user has successfully logged into GAP Access. Student eligibility information is accessed via the Student tab, and payment processing, when it becomes available for an award year, is accessed via the Payment tab.

The screenshot shows the MAP system interface. At the top, there is a navigation bar with 'Administration', 'School', and 'Programs'. Below this is the 'MAP' section with sub-tabs: 'Home', 'Student', 'Budget', 'Reports', and 'File Extractions'. A welcome message reads: 'Welcome to the Internet application for processing the Monetary Award Program (MAP)'. The main form area contains an 'Academic Year' dropdown menu currently set to '2024-2025', a 'View Student List' link, a 'Student SSN' input field, and a 'Submit' button. A red box highlights the 'Academic Year' dropdown, and a red arrow points from a callout box to it. The callout box contains the text: 'Select drop down arrow for a different academic year.'

Quick links to ISAC contact information, the FAA section of ISAC's website and MAP program information can be found at the bottom of all MAP system screens, as seen below:

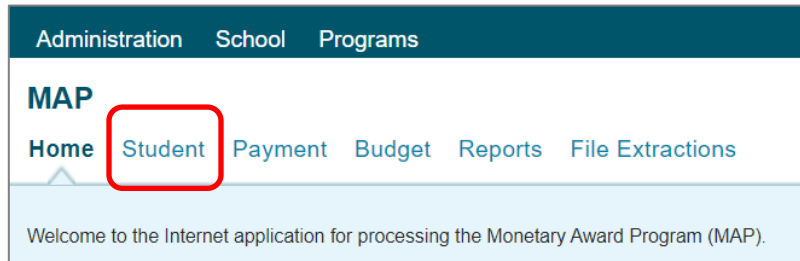
The screenshot shows the bottom navigation bar of the MAP system. It features six quick links: 'Contact ISAC', 'FAAs', 'MAP Program', 'MTI Program', 'ING Program', and 'IVG Program'. The 'Contact ISAC', 'FAAs', and 'MAP Program' links are highlighted with a red box.

Please note that the MAP system will time out after prolonged inactivity. The following message will appear to allow you to save your data:

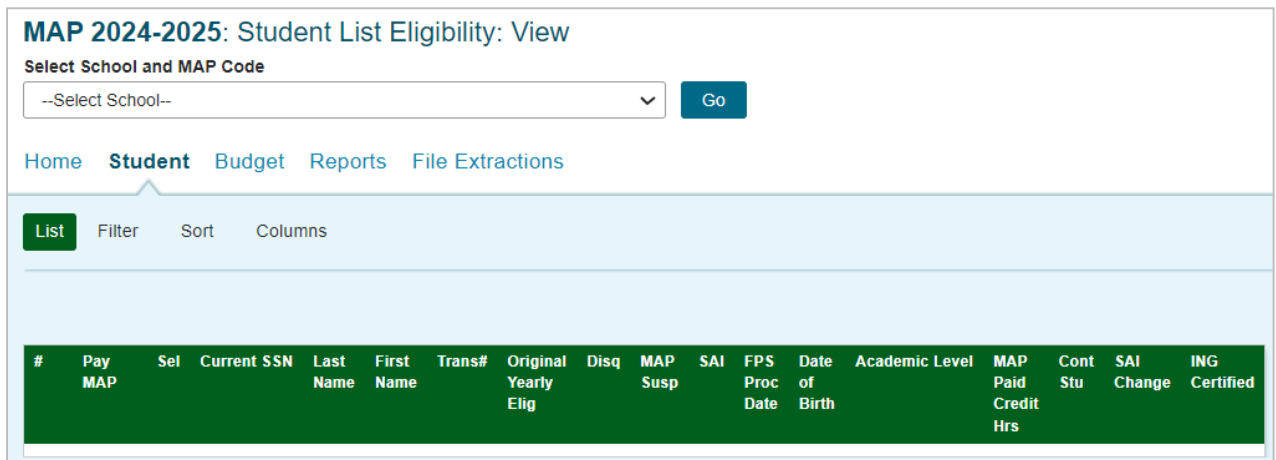
The screenshot shows a warning message in a pink box: 'Warning! Due to inactivity, your session has expired. Please save any data you may have entered before refreshing the page.'

Student List Eligibility: View Screen

The Student List Eligibility: View screen is accessed from the Student tab. On the Student List Eligibility: View screen, colleges are able to view students who have listed their school as one of the school choices on the *Free Application for Federal Student Aid* (FAFSA) or the Alternative Application for Illinois Financial Aid.



This provides the entry point to other MAP functions such as: viewing detailed student information and determining eligibility, viewing student information history, creating reports, and associating MAP codes with selected students.



#	Pay MAP	Sel	Current SSN	Last Name	First Name	Trans#	Original Yearly Elig	Disq	MAP Susp	SAI	FPS Proc Date	Date of Birth	Academic Level	MAP Paid Credit Hrs	Cont Stu	SAI Change	ING Certified
---	---------	-----	-------------	-----------	------------	--------	----------------------	------	----------	-----	---------------	---------------	----------------	---------------------	----------	------------	---------------



The initial loading of the Student List Eligibility: View page will result in a default view with the following columns:

- Sel (Select)
- Current SSN* (last four digits display)
- Last Name
- First Name
- Transaction #
- Original Yearly Eligible Amount
- Disqualify
- MAP Suspense
- SAI
- FPS Process Date
- Date of Birth
- Academic Level
- MAP Paid Credit Hours
- Continuing Student
- SAI Change
- ING Certified

Students who complete an Alternative Application for Illinois Financial Aid are assigned an ISAC ID number that will display in the Current SSN field in place of an SSN. The number remains the same for the student for all award years.

Student List Eligibility: View Screen

The screen shots below illustrate the type of data that is provided on the Student List Eligibility: View screen. To help identify why a student may not be eligible to receive an award, the Disqualify, ISAC Default, Late, MAP suspense and Shutdown flags will all be displayed just to the right of the Original Yearly Eligible Amount in the default view.




The  icon provides a link to more detailed information about the student, and the \$ icon provides a link to the payment information for the student. In the column next to the \$ icon, a light bulb icon -  - will be displayed if any flags are on that could cause the student to be ineligible for an award. Keep in mind that not all flags make a student ineligible for an award. It is up to the school to determine the meaning of the flag and to what extent it affects the student's potential award.

MAP 2024-2025: Student List Eligibility: View

Home **Student** Payment Budget Reports File Extractions

List Filter Sort Columns

Entries displayed 100

#	Pay MAP	Sei	Current SSN	Last Name	First Name	Trans#	Original Yearly Elig	Disq	MAP Susp	SAI	FPS Proc Date	Date of Birth	Academic Level	MAP Paid Credit Hrs	Cont Stu	SAI Change
1	  						\$-1,500				03/22/2024	06/06/2005	First year undergraduate (freshman)	000	Y	

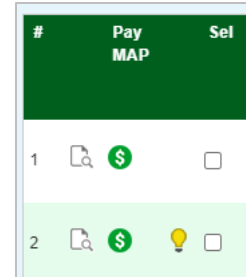
Trans#	Original Yearly Elig	Disq	MAP Susp	SAI	FPS Proc Date	Date of Birth	Academic Level	MAP Paid Credit Hrs	Cont Stu	SAI Change	ING Certified
01	\$8,400.00			\$3,952	03/23/2024	06/03/2001	Other undergraduate (junior year and beyond)	075	Y		
01	\$8,400.00			\$-1,500	03/19/2024	07/25/2003	Other undergraduate (junior year and beyond)	077	Y		
01	\$8,400.00			\$-1,500	03/23/2024	02/21/2000	Second year undergraduate (sophomore)	038	Y		
01	\$0.00			\$90,304	03/25/2024	06/01/2005	First year undergraduate (freshman)	000	N		
01		1			03/25/2024	10/07/2006	First year undergraduate (freshman)	000	N		

View Report Excel Report Save Selected

Student List Eligibility: View Instructions

The Student List Eligibility: View screen displays a maximum of 100 student records. To view more records, click on the Previous Page, Pages 1-10, or Last Page tabs. To view additional columns, scroll to the right. Other suggestions for viewing the eligibility screen are listed below.

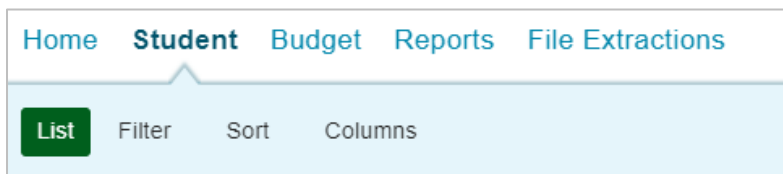
- To select students enrolled in or attending your institution, select them by clicking on the box in the “Sel” column.



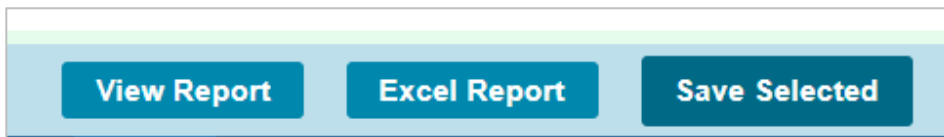
#	Pay MAP	Sel
1		<input type="checkbox"/>
2		<input type="checkbox"/>

- To view the student’s MAP eligibility data on the Student Detail: Eligibility screen, click on the magnifying glass icon that is on the same line as the student’s last name.

- To filter your view, displaying only those student records that you want to see, click on the Filter Tab. The Student List Eligibility: Filter screen will be displayed with the various filter options.



- To sort the student records, click on the Sort tab. The Student List Eligibility: Sort screen will be displayed.
- To view a report of a Student List Eligibility: View screen, click on the “View Report” button located at the bottom of the screen. A copy of the report can be created in .PDF format by clicking on the “View Report” tab or in MS Excel by clicking on “Excel Report.”



Student List Eligibility: Filter Screen

The Student List Eligibility: Filter screen allows you to designate student records that you want to view on the Student List Eligibility: View screen by selecting parameters for the records that you want to see. After selecting your filtering criteria, click on the List tab to see your customized list.

For example, if you want to view only those students with a last name of Smith, go to the Last Name field, select the “=” sign from the drop-down menu and enter Smith in the text box next to the “=” sign. When you return to the Student List View by clicking on the List tab, you will see only those students with a last name of Smith.

The Filter screen allows you to filter on more than one option, and it can also be used in conjunction with the options available through the Sort and Columns tabs.

MAP 2024-2025 : Student List Eligibility: Filter

Home Student Budget Reports File Extractions

List Filter Sort Columns

Term: All

MAP Code: [Dropdown]

Program: MAP

SSN: [Text Box]

First Name: [=] [Text Box]

Last Name: [=] [Text Box]

Original Yearly Eligible Amount: [=] [Text Box]

Primary SAI: [=] [Text Box]

SAI Change: [Dropdown]

Selected Students Only

Pay Selected Students Only

Highest Transaction Only

Eligible Students Only

Undergraduates Only

Graduates Only

Ineligible

MAP Paid Credit Hours >= 135

ISAC Default

MAP Suspend

Disqualify

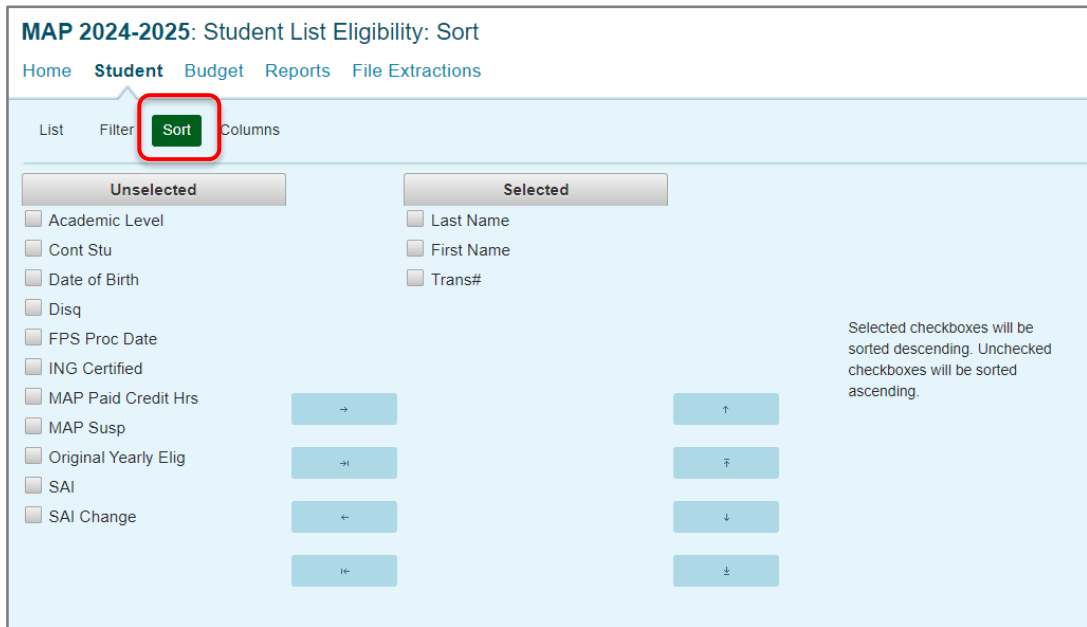
Note: If multiple “ineligible” boxes are checked, records will appear on the View screen only if all of the conditions are met.

Check boxes on the right side of the screen allow you to filter your lists even further. For example, to view just your undergraduate students, check the “Undergraduates Only” box. In addition, the eligibility status of records can be viewed by selecting the ineligible conditions.

In addition to viewing the customized list in the MAP system, you can also view and save the report as a .PDF file by clicking on the View Report tab located at the bottom of the Student List Eligibility: View screen, or you can view and save the customized list as an Excel file. You can save your selected view in the MAP system by clicking on the Save Selected tab, however, once you log out, the settings will be cleared, and the defaulted list will appear the next time you log in.





Student List Eligibility: Sort Screen



The Student List Eligibility: Sort screen allows the user to designate the order in which the records will appear on the Student List: View screen. The default view of the Student List View is Last Name, First Name, Trans#. By using the Sort function, you can change the order in which records are sorted, which can be helpful when trying to compare records to your institutional reports that may be sorted in a different order. The Sort screen can be accessed from the Student List Eligibility: View screen by clicking on the Sort tab.



To select Sort categories: highlight the item in the Unselected list and click on the arrow icon to move it to the Selected list. To select more than one item at a time, hold down the Ctrl key while highlighting the items, then click on the arrow icon.

To remove an item from the Selected list: highlight the item in the Selected column and click on the arrow icon to move it to the Unselected list. To select more than one item at a time, hold down the Ctrl key while highlighting the items, then click on arrow icon.

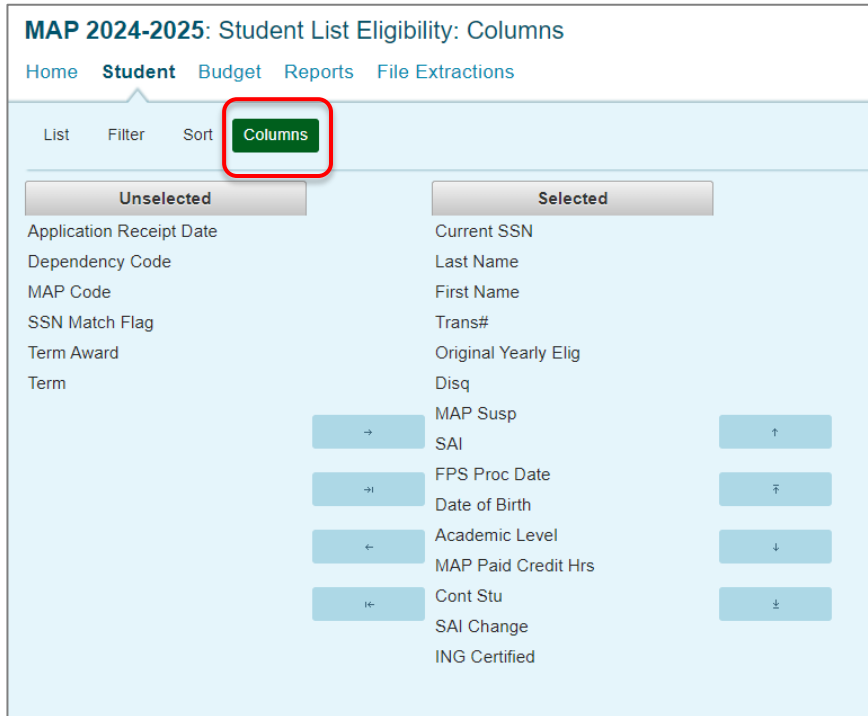
-  Moves the highlighted item from the Unselected list to the Selected list.
-  Moves all of the items in the Unselected list to the Selected list.
-  Moves the highlighted item from the Selected list to the Unselected list.
-  Moves all of the items in the Selected list to the Unselected list.

To rearrange the items once they are selected, highlight the column title by clicking on it, then click on the  Move Column Up or the  Move Column Down button until the items are positioned in the order in which you want them to sort.

To sort in descending order, select the appropriate checkboxes. Unchecked checkboxes will be sorted in ascending order.





Student List Eligibility: Columns Screen



The Student List Eligibility: Columns Screen allows the user to select columns to display on the Student List Eligibility: View screen. Clicking on the Columns tab on the Student List Eligibility: View screen will access the Student List Eligibility: Columns screen.



To add a Column: highlight the item in the Unselected list and click on the arrow icon to move it to the Selected list. To select more than one item at a time, hold down the Ctrl key while highlighting the items, then click on the arrow icon.

To remove a Column: highlight the item in the Selected list and click on the arrow icon to move it to the Unselected list. To select more than one item at a time, hold down the Ctrl key while highlighting the items, then click on arrow icon.

-  Moves the highlighted item from the Unselected list to the Selected list.
-  Moves all of the items in the Unselected list to the Selected list.
-  Moves the highlighted item from the Selected list to the Unselected list.
-  Moves all of the items in the Selected list to the Unselected list.

If you want to rearrange the columns once they are selected, select the column you want to change by clicking on it. When the column is highlighted, click on the  Move Column Up button, or click on the  Move Column Down button until the column is in the correct place.

Suggestions for Using Filter, Sort and Columns Functions

To Create a Report of Suspended Student Records Using the Suspense Flag

Follow the steps below to create a report of suspended student records in “Application Receipt Date” order:

- Access the Student tab.
- Access the Filter screen by clicking on the Filter tab.
- Check the box labeled “MAP Suspend” (lower right section of screen).
- Access the Columns screen by clicking on the Columns tab.
- Locate “Application Receipt Date” under Unselected Columns; double click on it to move it to the bottom of the Selected Columns list.
- Highlight “Application Receipt Date” and click on the up arrow to move this column to its desired screen location.
- Click the Sort tab.
- Locate “Application Receipt Date” under the Unselected Columns; double click on it to move it to the bottom of the Selected Columns list.
- Highlight “Application Receipt Date” and click on the up arrow to move it to the top of the list.
- Click the List tab.
- The Eligibility List view now displays a listing of the students with suspended records, in Application Receipt Date order.
- To review a printable listing of these student records, click the View Report or Excel Report buttons at the bottom of the screen.
- To print this report, click on the print icon on your browser's tool bar.

To Identify Records Released from Suspense

When records are released from suspense, ISAC will create an Eligibility Status File (ESF) update that will remove the “S” from the “MAP Susp” field. There is no indicator in the MAP system that identifies which student records were released. Following are instructions for identifying student records that have been released from suspension:

- After the release of suspended records, use the initial “Application Receipt Date” filter to create a list of student records using a date range of released records.

Suggestions for Using Filter, Sort and Columns Functions

To Identify Graduate Student Records

- If students are not appearing on your student list as you think they should, it may be because they have indicated on the FAFSA or Alternative Application that they are a graduate student.
- In the default view in the MAP system, schools will not see graduate students (disqualify code 4) on the student list, nor can they access graduate students by using the SSN search.
- To see these students, you must use the Filter function and choose the option to filter for graduate students only.
- If you determine that a student is not a graduate student and has answered a FAFSA or Alternative Application question incorrectly, the student will need to make a correction to the application so that they can be considered for MAP.

MAP 2024-2025 : Student List Eligibility: Filter

Home Student Payment Budget Reports File Extractions

List **Filter** Sort Columns

Term: All

MAP Code: All

Program: MAP

SSN: []

First Name: = []

Last Name: = []

Original Yearly Eligible Amount: = []

Primary SAI: = []

SAI Change: []

Academic Level: All

Selected Students Only

Pay Selected Students Only

Highest Transaction Only

Eligible Students Only

Undergraduates Only

Grades Only

Ineligible

MAP Paid Credit Hours >= 135

ISAC Default

MAP Suspend

Disqualify

To filter students by Graduate Academic Level:

- Go to the Filter tab.
- Click on Graduates Only.
- Click on the List tab to view your list of students.


Home Student Payment Budget Reports File Extractions

List Filter Sort Columns

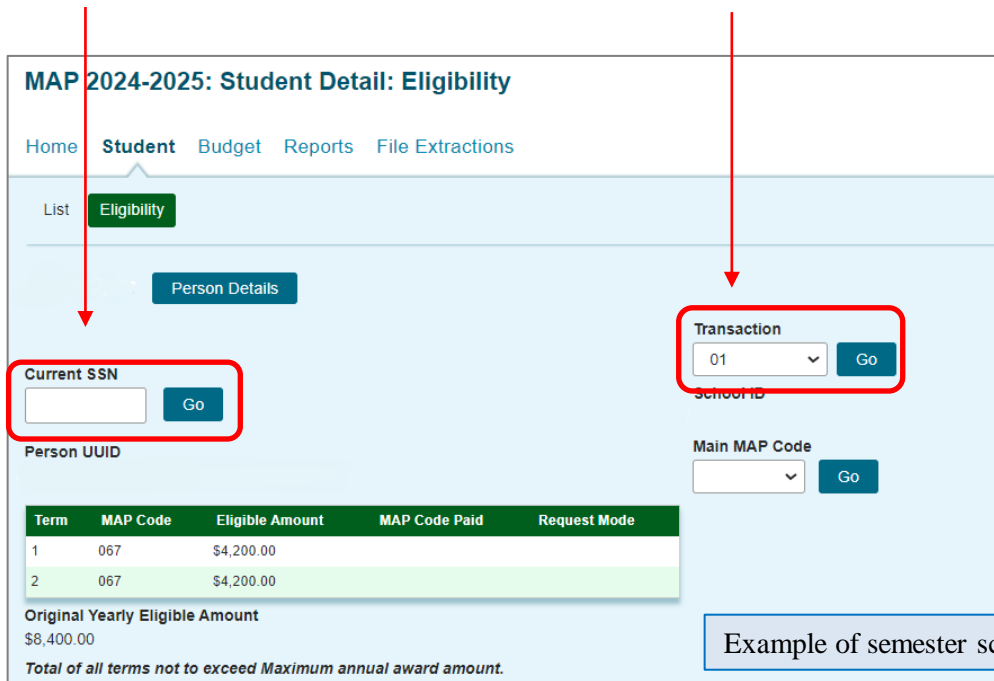
Entries displayed: 100

#	Pay MAP	Sel	Current SSN	Last Name	First Name	Trans#	Original Yearly Elig	Disq	ISAC Dflr	MAP Susp	EFC	CPS Proc Date	Date of Birth	Academic Level	MAP Paid Credit Hrs	ContStu	EFC Change	IN
1	\$	☑				01		4	N			\$0 12/07/2018		6-Graduate	115	Y		
2	\$	☑				02		4	N			\$0 12/15/2018		6-Graduate	115	Y		

Student Detail: Eligibility Screen

The Student Detail: Eligibility screen displays information from the student's selected transaction as well as eligibility status information for MAP. The purpose of this screen is to allow authorized users the ability to view the MAP eligibility details of an individual student record beginning with the most recent transaction. The Student Detail: Eligibility screen is accessed by clicking on the magnifying glass icon -  - on the Student List Eligibility: View screen.

To view another transaction, select the desired number in the Transaction/Name ID drop-down box and click on the Go button. To select another student's Detail screen, enter a new Social Security Number or ISAC ID Number (which is assigned by ISAC to Alternative Application applicants) in the Current SSN field and click on the Go button.



MAP 2024-2025: Student Detail: Eligibility

Home Student Budget Reports File Extractions

List Eligibility

Person Details

Current SSN Go

Transaction: 01 Go

School ID

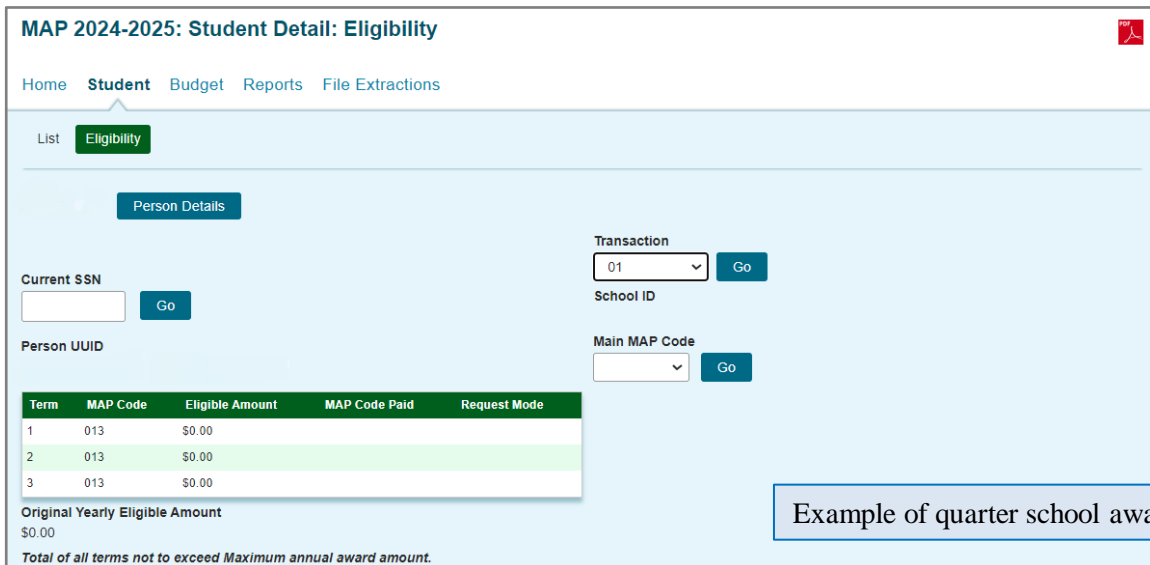
Main MAP Code Go

Term	MAP Code	Eligible Amount	MAP Code Paid	Request Mode
1	067	\$4,200.00		
2	067	\$4,200.00		

Original Yearly Eligible Amount
\$8,400.00

Total of all terms not to exceed Maximum annual award amount.

Example of semester school award



MAP 2024-2025: Student Detail: Eligibility

Home Student Budget Reports File Extractions

List Eligibility

Person Details

Current SSN Go

Transaction: 01 Go

School ID

Main MAP Code Go

Term	MAP Code	Eligible Amount	MAP Code Paid	Request Mode
1	013	\$0.00		
2	013	\$0.00		
3	013	\$0.00		

Original Yearly Eligible Amount
\$0.00

Total of all terms not to exceed Maximum annual award amount.

Example of quarter school award

Student Detail: Eligibility Screen

Below is a comprehensive view of the Student Detail: Eligibility screen.

MAP 2024-2025: Student Detail: Eligibility

Home **Student** Budget Reports File Extractions

List **Eligibility**

Person Details

Current SSN **Go**

Person UUID

Transaction **Go**

School ID

Main MAP Code **Go**

Term	MAP Code	Eligible Amount	MAP Code Paid	Request Mode
1	066	\$4,200.00		
2	066	\$4,200.00		

Original Yearly Eligible Amount
\$8,400.00

Total of all terms not to exceed Maximum annual award amount.

Details

Depend Code I	Update Type I
Academic Level Other undergraduate (junior year and beyond)	As Of Date 04/03/2024
Living Allowance \$5,200	Disqualify
SAI Change Flag	MAP Suspend
Primary SAI \$-1,500	MAP Paid Credit Hours 075
Adjusted SAI \$1,800	Paid Previous 0
Estimated Pell \$6,495	Continuing N
Adjusted Pell \$5,196	ING Certified
Student Contribution \$1,800	
Student Change Flag	
SSN Match Flag 4	

Student records flagged with the “light bulb” icon on the Student List: Eligibility View screen, may also include yellow highlighting on the Student Detail: Eligibility screen on the fields that may be impacting the student’s eligibility.

School Certification Data

<p>Citizenship Fields</p> <p>Citizenship Status 1</p> <p>A#</p> <p>DHS Match Flag</p> <p>Secondary DHS Match Flag</p> <p>SSA Citizenship Flag A</p>	<p>Verification Fields</p> <p>Selected for Verification N</p>
<p>Residence Fields</p> <p>Student’s State Residence Date IL - 01/2009</p> <p>Parent’s State Residence Date IL - 01/2009</p>	<p>NSLDS Default Fields</p> <p>NSLDS Match Flag 1</p> <p>NSLDS DB Results Flag 4</p>

<p>Address</p>	<p>Date of Birth</p>
	<p>Appl Receipt Date 04/15/2020</p> <p>CP\$ Processing Date 04/20/2020</p> <p>Last Update 04/20/2020</p>

Student Detail: Eligibility Screen

Details

Depend Code
D

Academic Level
First year undergraduate (freshman)

Living Allowance
\$5,200

SAI Change Flag

Primary SAI
\$-1,500

Adjusted SAI
\$1,800

Estimated Pell
\$6,495

Adjusted Pell
\$5,196

Student Contribution
\$1,800

Student Change Flag

SSN Match Flag
4

Value	Description of Dependency Codes
D	Dependent
I	Independent
X	Dependency could not be determined.
Y	Dependency could not be determined.
Z	Provisionally Independent

SAI Change Flag Field
Decrease
Increase
All SAI
Changes
Blank

Value	Description of Student Change Flag Codes
N	Last Name change
S	Social Security Number change
B	Social Security Number and Last Name change
Blank	No change

Student Detail: Eligibility Screen

Details	
Depend Code	D
Academic Level	First year undergraduate (freshman)
Living Allowance	\$5,200
SAI Change Flag	
Primary SAI	\$-1,500
Adjusted SAI	\$1,800
Estimated Pell	\$6,495
Adjusted Pell	\$5,196
Student Contribution	\$1,800
Student Change Flag	
SSN Match Flag	4

Value	Description of SSN Match Flag Codes
1	No match on SSN
2	SSN and Name match, no match on date of birth
3	SSN match, no match on Name.
4	SSN, Name, and date of birth match
5	SSN, Name, date of birth match with date of death
6	Record not sent to Social Security Administration
Blank	Alternative Application Student Record

As Of Date is the date on which the eligibility status information was gathered from the ISAC database.

Code	Definition of Update Type
I	Indicates an initial eligibility status data population. This means that the fields that follow were all populated for the first time.
U	Indicates that the data has been updated.

Code	Definition of Disqualify Code
1	Dependent student, parents NOT Illinois residents.
2	Independent student NOT an Illinois resident.
4	Invalid (or blank) class level, such as graduate student.
6	Loan default is overridden; payment is allowed
7	MAP Paid Credit Hours exceed 134.
8	Student is in default on a Stafford loan.
9	Other ISAC disqualify.
Blank	Not disqualified.

Update Type	I
As Of Date	03/30/2024
Disqualify	
MAP Suspend	
MAP Paid Credit Hours	030
Paid Previous	2
Continuing	Y
ING Certified	

Student Detail: Eligibility Screen

Code	Definition of MAP Suspense Code
S	New application received after the suspense date will not be considered for an award this year.
A	Payment request will be processed for full year.
Q	Payment request will be processed for 2 nd Semester/Quarter as well as 3 rd Quarter.

Code	Definition of Paid Previously Code
0	Student was not paid in the previous year.
1	Student was paid the 1 st Semester of the previous year.
2	Student was paid the 2 nd Semester of the previous year.
3	Student was paid the 1 st Quarter of the previous year.
4	Student was paid the 2 nd Quarter of the previous year.
5	Student was paid the 3 rd Quarter of the previous year.

Update Type
I

As Of Date
03/30/2024

Disqualify

MAP Suspend

MAP Paid Credit Hours
030

Paid Previous
2

Continuing
Y

ING Certified

Student Detail: Eligibility Screen

This field reports the number of MAP Paid Credit Hours that the student has used. The values that will appear in this field will range from 000 to 135.

Code	Definition of Continuing Code
Y	Student filed a FAFSA for the previous year.
N	Student did not file a FAFSA for the previous year.

Update Type
|

As Of Date
03/30/2024

Disqualify

MAP Suspend

MAP Paid Credit Hours
030

Paid Previous
2

Continuing
Y

ING Certified

MAP 2024-2025: Student Detail: Eligibility

Home **Student** Payment Budget Reports File Extractions

List **Eligibility** Edit MAP Code Payment

Person Details

ISAC Conflict Transaction

Current SSN

Person UUID

Transaction / Name ID

School ID

Base MAP Code

Term	MAP Code	Eligible Amount	MAP Code Paid	Request Mode
1		\$1,200.00		
2		\$1,200.00		

Original Yearly Eligible Amount
\$2,400.00

If there is a conflict on an applicant’s record, a “conflict” message will appear on the student’s Detail Screen, and the school will need to contact ISAC’s School Services Department for resolution.

Resolving an ISAC Conflict

Students who have an ISAC Conflict indicator on their Student Detail screen have some sort of a discrepancy in their student record that must be resolved to determine a student's eligibility. In order to resolve the conflict the financial aid office must contact ISAC's School Services at isac.schoolservices@illinois.gov for assistance with resolving the conflict.

Below is a sample of the communication that will be used/needed to resolved the conflict.



Thank you for your recent inquiry regarding a discrepancy in one or more 2024-25 Institutional Student Information Records (ISIRs).

In order to process your request, **we require the school to confirm that the student's first, middle initial and last name, date of birth and current SSN have been validated by their office. By electronically submitting this data to us, you are confirming that you have verified its accuracy.**

In prior years, schools would submit copies of confidential documents (Social Security cards, etc.), even if they had not been requested. In an effort to avoid these sensitive documents from being unnecessarily submitted, ISAC established the below list of key identifiers for resolution. After we receive the key identifiers from the school, we review the information and, **if needed, we would request supporting documentation.**

Provide the following key identifiers for each student in question:

Student First, Middle Initial and Last Name

Student Last 4 Digits of SSN

ISIR Transaction Number

ISIR Transaction Date

Date of Birth

School contact information (name and phone number)

Brief description of the discrepancy (for example, if a Student Name or Student SSN needs to be corrected, clearly identify both the "incorrect" and "correct" information if known)

If you choose to provide the information via an Excel spreadsheet, please password-protect the Excel file and provide information needed to access the document to ISAC in a separate communication.

At this time, please **do not** fax any information to ISAC. If we need additional documentation after our initial research, based on your response to the above, we will notify you.

If you have any questions, please contact ISAC's School Services Department by calling 866-247-2172 or by sending an e-mail message to isac.schoolservices@illinois.gov.

Sincerely,

School Services
Illinois Student Assistance Commission (ISAC)

Student Detail: Eligibility Screen

Near the bottom of the Student Detail: Eligibility screen is the School Certification Data section. The flag codes are the same as those found on a student's ISIR or Alternative Application Student Record and are defined in the U.S. Department of Education's ISIR Guide.

School Certification Data	
Citizenship Fields	Verification Fields
Citizenship Status 1	Selected for Verification N
A#	
DHS Match Flag	NSLDS Default Fields
Secondary DHS Match Flag	NSLDS Match Flag 1
SSA Citizenship Flag A	NSLDS DB Results Flag 4
Residence Fields	
Student's State Residence Date IL - 01/2009	
Parent's State Residence Date IL - 01/2009	

Also at the bottom of Student Detail Screen is the student's address as reported on the FAFSA or Alternative Application, as well the student's Date of Birth and various FAFSA/Alternative Application processing dates.

The Application Receipt Date is the date that the student's initial FAFSA was received by the FAFSA Processing System (FPS), or the Alternative Application was received by ISAC. (This is the date used by ISAC when determining if a student is eligible for a MAP grant.)

The FPS Processing Date is the date that the transaction was processed by the FAFSA Processing System or ISAC.

Last Update is the date that the student's record was last updated.

Address	Date of Birth
	Appl Receipt Date 01/07/2024
	FPS Processing Date 03/22/2024
	Last Update 03/30/2024

MAP Eligibility Report

The MAP Eligibility Report displays students that may be eligible for the Monetary Award Program (MAP) grant.

The Reports screen is accessed from the Reports tab. To generate a report, first click the Create New Report button in the upper right-hand corner of the screen. Then, select the report type from the Select Report drop down menu and click on the Request Report button.

Administration School Programs

MAP 2024-2025: Reports: Eligibility Reports: Create New Report

Home Student Budget **Reports** File Extractions

Refresh Create New Report

Select Report

MAP Eligibility Report

Applicant

All Students

Report Type

MAP

Begin MAP Paid Credit Hours

End MAP Paid Credit Hours

Request Report

Select Report

- MAP Eligibility Report
- MAP Paid Credit Hours
- MAP Payment Requests on Hold
- MAP Payment Requests Not Submitted
- MAP Payment Requests Submitted Without Results
- MAP Payment Results
- MAP Payment Exceptions
- MAP Cumulative Payment Results

Requested reports will be listed as shown below and accessible in Word and Excel formats.

MAP 2024-2025 : Reports: Eligibility Reports

Select School and MAP Code

--Select School-- Go

Home Student Budget **Reports** File Extractions

Refresh Create New Report

Entries displayed 10 Filter

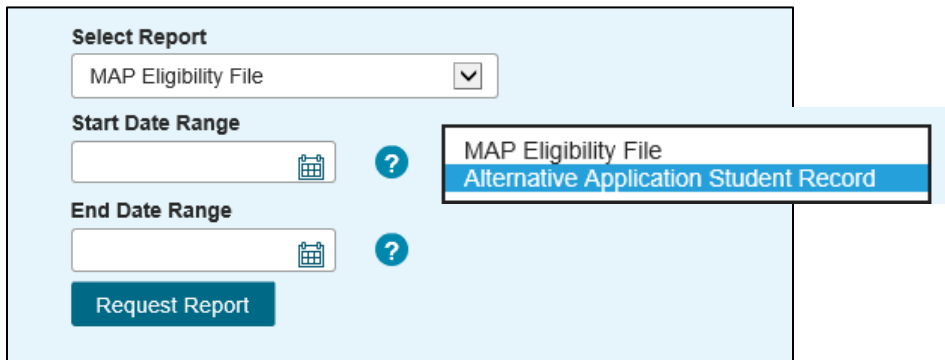
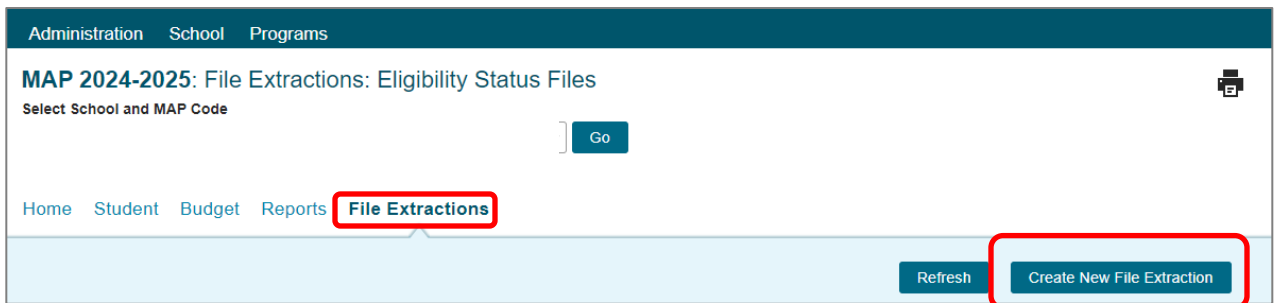
Status	Report Type	Date	File Size(kb)	User Name
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File Extractions: Eligibility Status Files Screen

The File Extractions: Eligibility Status Files screen is accessed from the File Extractions tab. To run a file extract, first click the Create New File Extraction button in the upper right-hand corner of the screen. Then, select the extraction type from the Select Report drop down menu and click on the Request Report button.

The Eligibility Status File (ESF) extraction list provides schools with a list of their previously extracted ESF files. The ESF extraction can be performed on a variable range of records. The actual amount of time to perform the extraction could vary dramatically between small ESF requests containing 100-200 records, and large ones containing 20,000-30,000 records.

The Alternative Application Student Record Report contains all of the information reported on the Alternative Application, much like the Institutional Student Information Record (ISIR) provides all the information reported on the FAFSA and can be requested using a date range. The report will be available as a text file in *Notepad*. To view a version of the report that may be easier to read, open the file using the free *Notepad ++* app, which can be downloaded from your app store.



Once a request has been completed, an entry for this extraction will appear in a list, as shown below. From this list, the user will be able to: download the requested file; delete any previously extracted files; and/or create a new extraction request.

Status	Report Type	Start Date	End Date	Date Extracted	File Size(kb)	User Name
Completed	Alternative Application Student Record	01/01/2020	05/14/2020	05/14/2020	2890.272	
Completed	Alternative Application Student Record	01/01/2020	05/14/2020	05/14/2020	2890.272	
Completed	MAP Eligibility File			05/13/2020	8714.212	

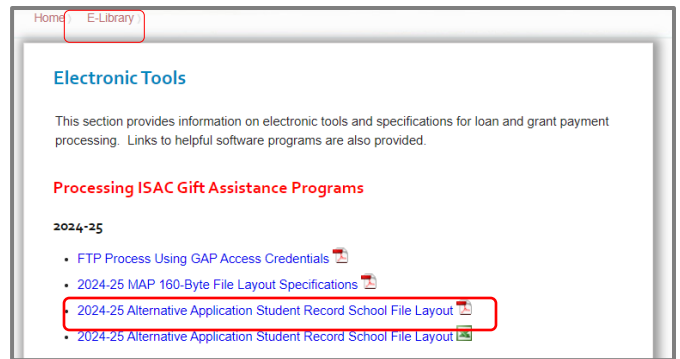
Alternative Application Student Record

The Alternative Application Student Record School File Layout document is located in the Electronic Tools section of the E-Library at isac.org.

This document provides details about:

- field names
- length of the data fields
- start and end positions for the data elements

The order of the data in the file layout follows the order of the ISIR and the values and formatting used on the Alternative Application Student Record are the same as those used on the ISIR, unless otherwise noted.

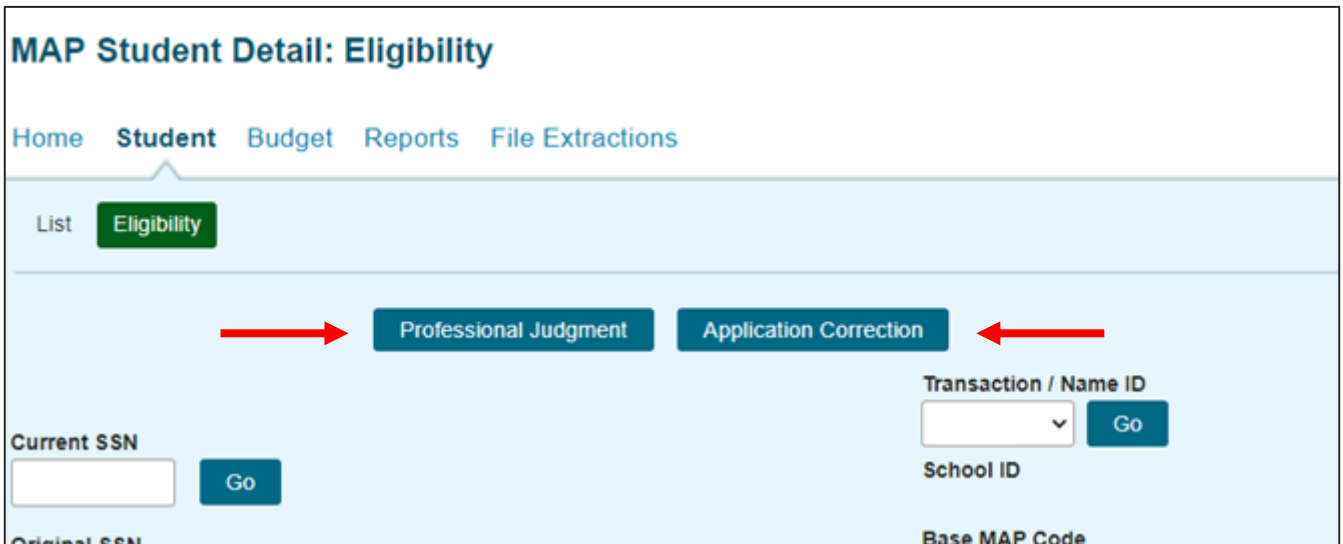


Creating or uploading Alternative Application Student Record files to colleges' internal systems is not required.

Relevant student applicant data that is provided in GAP Access may be relied upon to administer MAP for both FAFSA and Alternative Application applicants

Alternative Application Correction Process

If financial aid office staff at the college become aware of a needed correction to Alternative Application information, the student can make a correction by logging into their Alternative Application or the school can make the correction in the MAP system. To make corrections, navigate to the "Student Detail" screen by entering the student's ISAC ID number in the SSN field on the MAP home screen. Or, from the Student List screen, select the Student Detail icon to navigate to the Student Detail screen.



Alternative Application Correction Process

On the Student Detail: Eligibility screen, identify the transaction to which corrections or updates will be made, then select either the “Professional Judgment” or “Application Correction” tab to begin the process of updating the application. Once the appropriate tab has been selected click on “Continue to Application.”

ALTERNATIVE APPLICATION FOR ILLINOIS FINANCIAL AID 2024-2025

Introduction [Expand All](#)

This application should take approximately one hour to complete depending on your answers and whether or not you have the necessary information available.

Red messaging will indicate if you have not provided information for a required field, and you won't be able to proceed to the next page until information has been entered in the required field.

- › Documents needed to complete the Alternative Application for Illinois Financial Aid
- › How can I get help completing my Alternative Application?
- › Can I save my Alternative Application if I can't finish it?
- › Signing the Alternative Application
- › What if I need to make a correction to my Alternative Application?

CONTINUE TO APPLICATION

Once in the application most of the information can be updated. Colleges cannot make updates to the following data elements:

- ISAC ID Number
- Student e-mail address
- Parent e-mail address
- School choices/codes

Review and click on the “Submit” button to have the updates submitted. Please note that if you exit the application record before submitting your changes, all edits will be lost, and you will need to re-enter all your changes to complete the correction/update process. The updates will process nightly and will be available on the following business day.

Alternative Application for Illinois Financial Aid 2021-2022

[< Back To Detail](#)

✓ Section 1 Student ✓ Section 2 Student ✓ Section 3 Student ✓ Section 4 Parent Section 5 Student ✓ Section 6 Student Section 7 Review & Submit

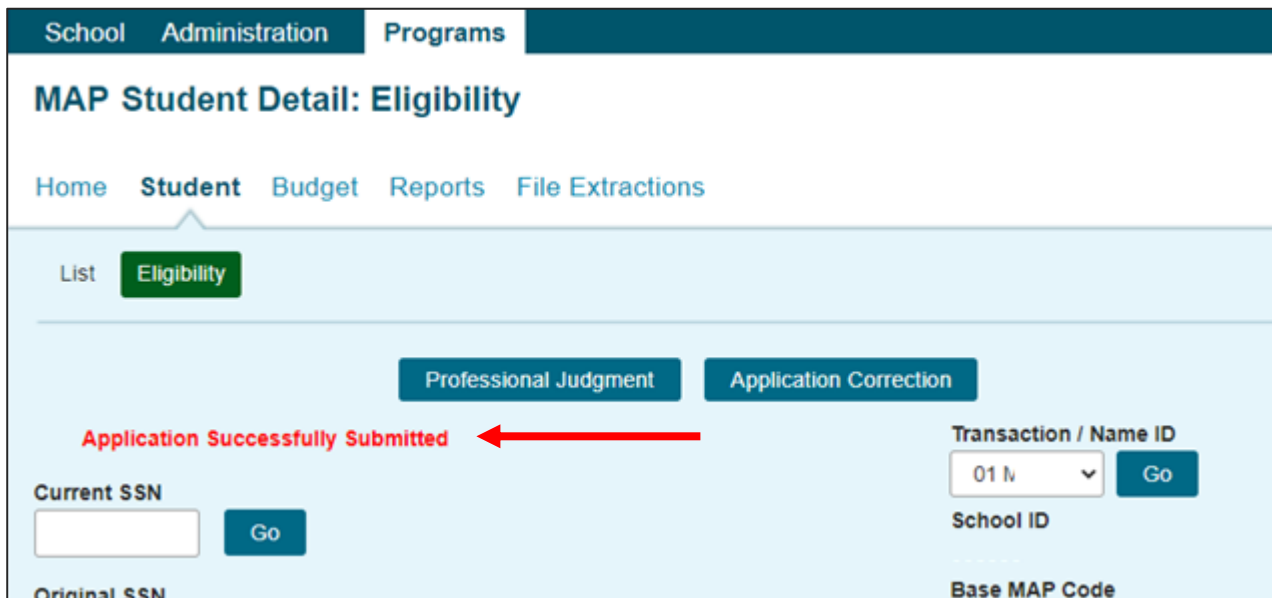
Your ISAC ID Number ?

- › Section 1 - Student
- › Section 2 - Student
- › Section 3 - Student
- › Section 4 - Parent
- › Section 5 - Student

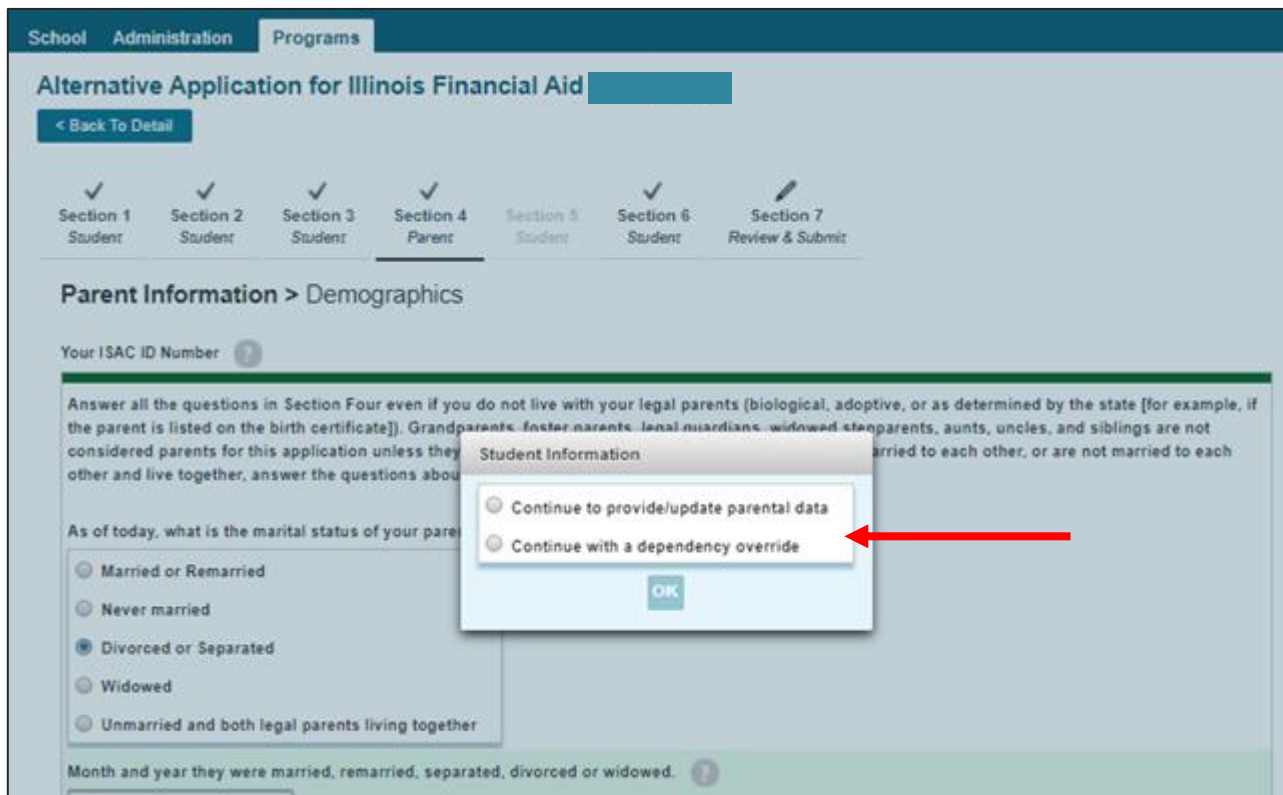
Submit

Alternative Application Correction Process

Once a correction or professional judgment has been submitted a message will display that the update was processed.



When making a Professional Judgment adjustment, the option to perform a dependency override is associated with Section 3 of the application, where you will have the option to provide/update parental data or continue with a dependency override.



Alternative Application Correction Process

- Colleges should follow their usual policies and procedures for determining if a dependency override from dependent to independent status is appropriate for a student.
- Each time a correction or update is made to an Alternative Application record, a new transaction will be generated, and all colleges listed on the student's application will be able to view the new transaction.
- Schools are encouraged to review the new transaction on the next business day to ensure corrections/updates processed as expected.
- Once a Professional Judgment has processed the record will display a message on the Student Detail screen.

The screenshot shows the 'MAP Student Detail: Eligibility' page. At the top, there are navigation tabs: Home, Student, Budget, Reports, and File Extractions. Below the tabs, there is a 'List' section with a green 'Eligibility' button. In the main content area, a red message reads 'This transaction is a result of a Professional Judgment', with a red arrow pointing to it from the right. To the right of the message is a 'Transaction / Name ID' dropdown menu showing '02 V' and a 'Go' button. Below the message, there is a 'Current SSN' input field with a 'Go' button. At the bottom right, there is a 'School ID' label.

MAP 160-Byte File Layout Specifications

- For 2024-25, these data elements are no longer included on the file:
 - Student Social Security number (SSN)
 - Student Last Name (previously an optional field)
 - Original SSN
 - Name ID
- These Personally Identifiable Information (PII) data elements were removed to protect student identity when transmitting files between ISAC and colleges
- The student's Person Universally Unique Identifier (UUID) that is assigned to the student by the FAFSA Processing System (FPS) replaced the SSN on the file
 - The Person UUID field is 36 characters in length, and the total number of characters being removed is also 36, so the length of the 160-byte file did not change
 - The Person UUID will stay the same for the student across FAFSA cycles
 - **ISAC will generate a Person UUID for Alternative Application applicants**

MAP 2023-2024: Student Detail: Eligibility

Home Student Payment Budget Reports File Extractions

List Eligibility Edit MAP Code Payment

Transaction / Name ID: 02 AA Go

School ID

Main MAP Code: 064

Current SSN: [input] Go

Original SSN

Term	MAP Code	Eligible Amount	MAP Code Paid
1	064	\$3,360.00	001
2	064	\$3,920.00	001

Original Yearly Eligible Amount: \$8,400.00

Total of all terms not to exceed Maximum annual award amount.

MAP 2024-2025: Student Detail: Eligibility

Home Student Budget Reports File Extractions

List Eligibility

Person Details

Transaction: 01 Go

School ID: -----

Main MAP Code: 066 Go

Current SSN: [input] Go

Person UUID

Term	MAP Code	Eligible Amount	MAP Code Paid	Request Mode
1	066	\$4,200.00		
2	066	\$4,200.00		

Original Yearly Eligible Amount: \$8,400.00

Total of all terms not to exceed Maximum annual award amount.